

EXPRESSION OF INTEREST TO SERVE AS AN INDEPENDENT NON-EXECUTIVE TRUSTEE (1 POSITION) OF THE BOARD OF BOTSWANA MEDICAL AID SOCIETY

1. INTRODUCTION

Botswana Medical Aid Society (“Bomaid/Fund”) invites expressions of interest from qualified and suitable candidates to be considered for appointment as an Independent Member to the Board of Trustees of the Fund.

2. BOMAID HISTORY

Established in 1969 as Botswana Medical Aid Society, Bomaid is the largest not-for-profit open medical aid fund, registered as a Society under the Societies Act 2022 (Registration Number CR0104) and regulated by the Non-Bank Financial Institutions Regulatory Authority (NBFIRA).

3. RESPONSIBILITIES OF THE BOARD OF TRUSTEES

The responsibilities of the Board of Trustees are outlined in Rule 19 (A) of the Bomaid Book of Rules, which states:

19 (A) The Board shall be responsible for sound and proper management of the Fund.

19 (B) IV (b) Members of the Board of Trustees shall have no direct or indirect interest in any institution, firm, organisation or enterprise of any kind, that supplies medical, dental, optical and pharmaceutical products or any other medical services to the Fund.

19 (B) IV (c) The Board shall exercise all functions of the Fund, and, in particular those functions required by law, other than such functions that require to be exercised by the Fund in a General Meeting.

The Board Charter further emphasizes the roles of the Board under Clause 2 as follows;

(a) Lead Bomaid through strategic direction, policy approval, oversight and accountability to achieve good governance outcomes including an ethical culture, good performance, effective control and stakeholder legitimacy.

(b) In aspiring to fulfil this role and discharge these responsibilities, the Board must apply practices that should assist it and the Fund in attaining its “good corporate citizen” status and governance outcomes. Board Members shall at all times act honestly, fairly, diligently and in all respects in accordance with applicable laws.

(c) Each Member shall at all times act in the best interests of Bomaid customers, and shall have regard to the interest of Bomaid’s stakeholders, the community and environment in which Bomaid operates.

(d) The Board shall seek to support and maintain a culture within Bomaid that embraces and establishes the principles set out in the Board Charter.

In addition, Trustees may be appointed to one or more Sub – Committees of the Board, depending on their skills and expertise.

4. REQUIRED SKILLS

Candidates with expertise in the following areas are encouraged to apply:

Mandatory: Medicine

Additional Skills

- Managed care
- Healthcare insurance administration
- Medical aid scheme administration

5. DESIRED COMPETENCIES

Applicants should demonstrate the following competencies:

- Strategic Orientation/Vision
- Business and Financial Acumen
- Industry knowledge
- Decision Making
- Influence/Impact
- Leadership and Teamwork Skills
- Continuous Learning
- Governance and Compliance

6. EXPERIENCE

The ideal candidate should have executive or senior leadership experience, and a strong track record in:

- Strategic management
- Risk management
- Governance
- Business management

7. APPLICATIONS PROCEDURE

Interested candidates are invited to submit the following

1. A detailed Curriculum Vitae, highlighting qualifications, experience, areas of expertise and traceable referees.
2. A letter of Motivation.

Please Note

- Non-compliant submissions will not be considered.
- Late submissions will not be accepted.

For any enquiries and further clarification, please contact the Board Secretary / Chief Legal Officer, Mr Musa Nleya at 3633287. All expressions of interest and attachments must be addressed to:

THE CHIEF EXECUTIVE OFFICER

Botswana Medical Aid Society

Plot 50638, Fairgrounds

Gaborone

And should be emailed to principalofficer@bomaid.co.bw

CLOSING DATE: 14 FEBRUARY 2025

www.bomaid.co.bw



Bomaid
Health & Happiness at heart