

# BOMAID CASE MANAGEMENT PROTOCOLS

## 1. PRE-AUTHORIZATION REQUIREMENTS

### A. IN-PATIENT ADMISSIONS

#### i. General admissions

Check the documents for the following:

- Letter of motivation
- Detailed quotation
- Name of patient
- Date of birth
- Bomaid Membership number
- Doctor's name and practice number
- Hospital name and practice number
- Date of admission
- ICD 10 codes
- Procedure codes and their related costs

#### ii. Orthopaedic admissions

In addition to the above, the following are a pre-requisite

- Physician's report
- Radiology reports
- Prosthesis quote

**ALL BACK OPERATIONS, ALL THE ABOVE AND MSO COMPLETED BACK QUESTIONNAIRE**

**NB:** There is no cover for hospitalization under scheme A Standard.

### B. OUT-PATIENT PROCEDURES

- Radiology-Letter of motivation should come from Specialists plus quote
- Appliances –Letter of motivation from Specialists (preferably) plus quote

## C. DENTAL PROCEDURES

Authorization done through Dental Risk Company (DRC)  
Only inpatient dentistry and orthodontic procedures are authorized.

### i. Inpatient dentistry

- Letter of motivation from the dentist
- Dentist's quote
- X-rays
- Laboratory account (as necessary)
- Hospital quote

### ii. Orthodontic treatment

- Treatment plan from the Orthodontist
- Pan
- Pictures
- X-rays

**NB:** There is no cover for orthodontic treatment under Student Scheme and Scheme A Standard, however In-patient dentistry is covered under the Student Scheme.

## 2. SEVERE ILLNESS CONDITIONS AND REQUIREMENTS

**Note the following:**

1. All qualifying members should be 65 years and below
2. They should have been diagnosed in 2013 and beyond
3. All underwriting is done by Liberty
4. Members whose applications have been approved, are called to collect their cheques through Chief Operations Officer's office

### BENEFIT SPECIFIC EXCLUSIONS

1. All cancers in situ and all pre-malignant conditions
2. Angina and acute coronary syndromes
3. Transient Ischaemic attack
4. Vascular disorders
5. Traumatic injury to the brain

**GENERAL BENEFIT EXCLUSIONS**

1. Pre-existing conditions
2. Suicide
3. Involvement in criminal activity
4. Hostilities
5. Invasion or acts of foreign enemy

CONDITIONS	REQUIREMENTS
Stroke	Neurologist report Radiology reports
Cancers	Medical Specialist report Histology reports or radiology reports
Major Organ transplant	Medical Specialist report Surgery report
Kidney failure	Medical Specialist report Blood tests results
Heart attack	Medical Specialist report ECG reports Blood tests results
Coronary Artery Bypass Graft	Medical Specialist report Surgery report

For speedy authorizations please contact the following offices

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